



CHCA ANNUAL GENERAL MEETING

Thursday January 18, 2024 (ZOOM Virtual Meeting)

MINUTES

Vikas Sethi, the Chair of the Canadian Home Care Association's (CHCA) Board of Directors, opened the 2023 Annual General Meeting. After expressing gratitude for the dedication and commitment of the members and giving a land acknowledgment, Mr. Sethi called the meeting to order. All participants received a meeting package via email and were instructed on the voting process for the virtual meeting.

Mr. Sethi recognized the members of the CHCA board of directors, which comprises elected and appointed members, and provides guidance and oversight for strategic direction, financial and operational sustainability, and priority projects.

MOTION: Lisa Zettes-Zanatta moved to approve the 2023 AGM agenda (dated January 18, 2024), seconded by Sheila Anderson; the motion passed.

MOTION: Leighton McDonald moved to approve the 2022 AGM minutes (dated January 10, 2023), seconded by Sheila Anderson; the motion passed.

BOARD CHAIR'S REPORT (Vikas Sethi) CHCA's focus remains on empowering members with knowledge, resources, and collaborative opportunities for excellence in home care, as guided by our four strategic pillars: (1) Cultivating Excellence through Education, (2) Policy Influence and Advocacy, (3) Bridging Knowledge and Practice, and (4) Strengthening Through Collaboration.

- Home-Based Palliative Care ECHO Project: Engaged over 1800 professionals, providing access to specialized palliative care knowledge.
- Emotionally Intuitive Competency-Based Palliative Care (eiCOMPASS): A Health Canada-funded initiative to enhance skills in providing emotionally intuitive home-based palliative care.
- National Caregiver Day Campaign: Highlighted the crucial role of caregivers in supporting individuals with life-limiting illnesses.
- Policy Influence and Advocacy: Active engagement in shaping key policy and funding decisions, with the appointment of CEO Nadine Henningsen to the Ministerial Advisory Board on Dementia.

The new priority for 2024 is Integrated Care and the creation of a Framework for Integrated People-Centred Care; introduction of an integrated care lens for decision-support and launch of a new Project ECHO for integrated care. Mr. Sethi concluded the Chair's report with a thank you to all members and partners for their engagement and support in shaping an integrated health and social care system.

TREASURER'S REPORT (Ms. Carol Anderson) Ms. Anderson presented the financial statements for the year ended March 31, 2023, with BDO Canada conducting the external audit. The external audit was conducted in accordance with Canadian generally accepted auditing standards. The statement of financial position as of March 31, 2023, presents fairly, in all material respects, the financial position of the Association.

MOTION: Carol Anderson moved to accept the audited financial statement for the year ended March 31, 2023, seconded by Lisa Zetes-Zanatta; the motion passed.

Mr. Sethi invited new business discussions. Hearing no other business to be discussed, Mr. Sethi called for a motion to adjourn the business portion of the annual general meeting.

MOTION: Deborah Simon moved to adjourn the business portion of the CHCA annual general meeting; the motion was seconded by Leighton McDonald. The meeting adjourned at 12:30 pm.